



## FUNDACIÓN WWB COLOMBIA FUND FOR RESEARCH – CALL II 2018: TERMS OF REFERENCE

**Research Directorate**  
**Fundación WWB Colombia**

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## **1. PRESENTATION**

Fundación WWB Colombia's strategic planning for 2017-2020 proposes, in its fourth goal, to "support/promote research projects that enable the identification of problems and opportunities for women entrepreneurs in Colombia." One of the mechanisms for the achievement of this goal is the creation and development of a research fund,<sup>1</sup> and, with this goal in mind, Fundación WWB Colombia presents the second call (version II-2018) for the funding of research projects,<sup>2</sup> for a total of COP \$895,000,000. Through this action, we affirm our commitment to building knowledge for social change that promotes higher levels of inclusion in democratic societies.

For this second version of the call, we propose the following goal: *"promote research projects that propose the study of the dynamics, tensions, imaginaries, relations, conflicts, challenges, and opportunities for entrepreneurship led by or with the participation of women in rural contexts in the departments of Valle del Cauca and Cauca, Colombia."*

## **2. FIELD DENOMINATION**

"Contexts and opportunities for women's entrepreneurship in rural areas"

## **3. JUSTIFICATION**

This call is for the funding of research projects, social innovation, and technological developments focusing on contexts for rural entrepreneurship with respect to, in general terms, women's empowerment according to the indicators suggested in a number of studies in the field,<sup>3</sup> and by reports produced by international organisms such as UNFPA.<sup>4</sup>

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<sup>1</sup> COLCIENCIAS guidelines on the definition of science, technology and innovation projects will be followed. See: "typology of projects classified as scientific, technological and innovative." [http://www.colciencias.gov.co/sites/default/files/upload/convocatoria/Anexo3-tipologia-projects-version4\\_1.pdf](http://www.colciencias.gov.co/sites/default/files/upload/convocatoria/Anexo3-tipologia-projects-version4_1.pdf)

<sup>2</sup> Visit the research call Web page: <http://fondoparalainvestigacion.fundacionwwbcolombia.org/>

Mestizo, indigenous, Afro-descendant, and raizal peasant women live under the influence of a diversity of economic, social, cultural, political and agro-ecological circumstances. However, two elements common to the context are the influence of a sense of community, on the one hand, and the close relationship between the subsistence of such communities and their living arrangements with the rural environment, on the other. Although it is not possible or appropriate to create the category of "rural woman," we can consider characteristics that may be common to many women who live and work in Colombia's rural areas.

These women generally make a substantial contribution to the family income, family reproduction, and community development. Many are entrepreneurs, others work for a salary, and some do not receive a salary or income that is proportionate to the effort they put in. Others do not have access to the opportunities that would allow them to develop their enterprises given the characteristics of the productive chains, local markets, the structure (at different levels) for wealth distribution, and symbolic universes regarding the specificities of gender relations that prevail in such contexts, among other obstacles.

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<sup>3</sup> Among others:

Chen, M. A. (1997). A Guide for Assessing the Impact of Microenterprise Services at the Individual Level. Washington, D.C.: Assessing the Impact of Microenterprise Services (AIMS), 1–40.

Rowlands, J. (1997). Questioning Empowerment: Working with women in Honduras. Oxford: Oxfam.

Rowlands, J. (1995). Empowerment examined. *Development in Practice*, 5(2), 101–107.

- <sup>4</sup> 1. Women's sense of self-esteem or self-value
2. Their right to choose and that they effectively choose
3. Women's rights to access resources and opportunities
4. The right to the power to control their own lives
5. The capacity to influence social change and create a social and economic order that is more just, local, regional, national, and internationally.

In: United Nations Population Information Network (POPIN). *sf. Guidelines on women's empowerment*. UN Population Division, Department of Economic and Social Affairs. New York: UN Population Fund (UNFPA)

There are also many products and services that rural communities could produce and trade, if they did not face a lack of availability of the mechanisms for enterprise development; i.e., transport roads, promotion programs, access to legalization procedures, etc. The lack of access to opportunities for the development of entrepreneurial, financial and digital competencies constitutes another barrier that hinders the development of enterprises for these population sectors.

One of Fundación WWB Colombia's goals is to reach a population sector traditionally excluded from training opportunities for entrepreneurship given their difficulties of access to such services, the socioeconomic and technological conditions they are subject to, as well as those related to the power dynamics within the framework of the armed conflict, gender inequality, etc. As such, the production of knowledge becomes essential; knowledge on and for the characteristics, needs, skills, organizational processes, and challenges, etc. that Colombian rural women are subject to, specifically in Valle del Cauca and Cauca, with respect to entrepreneurship as a mechanism of empowerment.

#### **4. GOAL**

This document presents the specific characteristics relating to the second call by the Fundación WWB Colombia Fund for Research, and it presents the guidelines to be considered in order to participate.

#### **5. TARGET PUBLIC**

MA or PhD students of any nationality who require funding for the fieldwork associated to their graduation projects; research, technological development and innovation groups associated to Colciencias-recognized national institutions; and research groups belonging to foreign institutions with accreditation from the relevant entities of the country of origin and which demonstrate academic excellence, regardless of the nationality of their members.

The call supports and promotes the following types of research projects:

- MA graduation projects.
- Doctoral theses.
- Research projects by national or foreign research groups.

## 6. REQUIREMENTS FOR APPLICATION

### *MA graduation project:*

1. To be a professional (of any nationality), enrolled on an MA program in a Colombian or foreign educational institution.
2. To develop a research project whose fieldwork will be carried out in Valle del Cauca and/or Cauca. This must be approved by the respective academic program's evaluation committee. The work proposal must be presented in Spanish. Those whose original proposal is in English or any other language may attach the original version as an additional document, but this will not replace the Spanish version required.
3. To be supported by a thesis supervisor. Application must be carried out jointly by the candidate and the thesis supervisor. To do so, the supervisor must complete and sign the "supervisor guarantee" form.
4. The candidate's CV<sup>5</sup> in Spanish.

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<sup>5</sup> CVs will be assessed based on the criteria listed below. Candidates are advised to promote relevant information to enable the evaluators to qualify each aspect:

- Employment history.
- Distinctions awarded to the candidate.
- Years of research experience.
- Area of training relevant to the proposal presented.
- Research and/or work experience in the research field of the current call.
- Research experience and other sources that demonstrate that the candidate has the necessary skills to execute the proposal presented.
- Work with communities.
- Participation in the organization of academic events and/or social activism.
- Participation in academic events and/or social activism.
- Experience coordinating teams and/or as a mentor.
- Degree of internationalization.

5. Project supervisor CV in Spanish.
6. A certificate of ethical approval for the project issued by the ethics committee or its equivalent in the supporting institution, if necessary.

For projects that are not supported by a Colombian institution (academic or social), candidates are advised to attach a presentation letter from an academic or social authority at national (Colombia), regional (Valle del Cauca / Cauca), or local level, which accredits its relationship with the researcher and that encourages local use of the knowledge produced.

#### **Required documentation<sup>6</sup>**

1. Study certificate issued by the educational institution in which the candidate is enrolled. This document must include the average cumulative grade.
2. Letter of endorsement signed by the research project supervisor.
3. "Research Proposal" form, signed by the research project supervisor.
4. Budget form signed by the research project supervisor.
5. Applicant CV.
6. Research project supervisor CV.
7. Project approval certificate issued by the ethics committee.
8. Presentation letter signed by the legal representatives of the participating community and/or grassroots organization, when the research project is carried out with the participation of other organizations.

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- Publications (the five most important mentioned by the candidate).
  - Degree of innovation and creativity shown by the candidate demonstrated by the achievements listed in her/his CV.
  - Project funding obtained on previous occasions.

<sup>6</sup>Download the forms required for the call in the application section on the Fund's Web page <http://fondoparalainvestigacion.fundacionwwbcolombia.org/project/>, by clicking on: "inicie el proceso de inscripción de su proyecto."

***Doctoral thesis requirements:***

1. To be a professional (of any nationality), enrolled on a doctoral program in a Colombian or foreign educational institution.
2. To have a research project whose fieldwork will be carried out in Valle del Cauca and/or Cauca. This must be approved by the respective academic program's evaluation committee.
3. To be supported by a thesis supervisor. Application must be carried out jointly by the candidate and the thesis supervisor. To do so, the supervisor must complete and sign the "supervisor guarantee" form.
4. Applicant CV.<sup>7</sup>
5. Project supervisor CV in Spanish.
6. A certificate of ethical approval for the project issued by the ethics committee or its equivalent at the supporting institution.

For projects that are not supported by a Colombian institution (academic or social), candidates are advised to attach a presentation letter from an academic or social authority at national (Colombia), regional (Valle del Cauca / Cauca), or local level, which accredits its relationship with the researcher and that encourages local use of the knowledge produced.

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<sup>7</sup> CVs will be assessed based on the criteria listed below. Candidates are advised to promote relevant information to enable the evaluators to qualify each aspect:

- Employment history.
- Distinctions awarded to the candidate.
- Years of research experience.
- Area of training relevant to the proposal presented.
- Research and/or work experience in the research field of the current call.
- Research experience and other sources that demonstrate that the candidate has the necessary skills to execute the proposal presented.
- Work with communities.
- Participation in the organization of academic events and/or social activism.
- Participation in academic events and/or social activism.
- Experience in coordinating teams and/or serving as a mentor.
- Degree of internationalization.
- Publications (the five most important mentioned by the candidate).
- Degree of the candidate's creativity and innovation as shown by the achievements listed on his/her CV.
- Project funding obtained on previous occasions.

#### **Required documentation<sup>8</sup>**

1. Study certificate issued by the educational institution in which the doctoral student is enrolled.
2. Letter of endorsement signed by the research project supervisor.
3. "Research Proposal" form, signed by the research project supervisor.
4. Budget form signed by the research project supervisor.
5. Applicant CV.
6. Research project supervisor CV.
7. Project approval certificate issued by the ethics committee.
8. Presentation letter signed by the legal representatives of the participating community and/or grassroots organization, when the research project is carried out with the participation of other organizations.

#### ***Research projects presented by national or foreign research groups:***

1. The fieldwork for the project must take place in Valle del Cauca and/or Cauca. If it is a comparative project, at least one of the research sites has to be located in Valle del Cauca and/or Cauca.
2. The research group must be recognized by Colciencias or supported by the foreign academic institution to which it belongs.
3. The research project must be presented in Spanish and be supported by the academic institution to which the candidate belongs. The support must be verified by attaching a letter of institutional support (see "institutional support") signed by the institution's legal representative. Only letters signed by the legal representative will be accepted.
4. A certificate ethical approval for the project issued by the ethics committee or its equivalent at the supporting institution.

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<sup>8</sup> Download the forms required for the call in the application section on the Fund's Web page <http://fondoparalainvestigacion.fundacionwwbcolombia.org/project/>, by clicking on: "inicie el proceso de inscripción de su proyecto".

For projects that are not supported by a Colombian institution (academic or social), candidates are advised to attach a presentation letter from an academic or social authority at national (Colombia), regional (Valle del Cauca / Cauca), or local level, which accredits its relationship with the researcher and that encourages local use of the knowledge produced.

#### **Required documentation<sup>9</sup>**

1. "Research Proposal" form, signed by the legal representative of the institution that endorses the contribution for the research project.
2. A letter of institutional support for the proposal, signed by the legal representative of the institution that endorses the contribution for the research project.
3. Project approval certificate issued by the ethics committee, or its equivalent in the supporting institution.
4. Budget form signed by the legal representative of the institution that endorses the contribution for the research project.
5. Presentation letter signed by the legal representatives of the participating community and/or grassroots organization, when the research project is carried out with the participation of other organizations.
6. CVs of the project's main researchers.

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<sup>9</sup> Download the forms required for the call in the application section on the Fund's Web page <http://fondoparalainvestigacion.fundacionwwbcolombia.org/project/>, by clicking on: "inicie el proceso de inscripción de su proyecto".

## 7. DURATION AND FINANCING

The periods of fieldwork for the proposals put forward for financing have a maximum duration of (12) twelve months (financed period), although the project itself may go on for longer.

Fundación WWB Colombia has eight hundred and ninety-five million Colombian pesos (COP \$895,000,000) available to fund the work proposals selected in this second version of the call, to be launched once a year.

**MA graduation project:** the foundation will fund five (5) MA graduation projects for a total of up to twenty-three million pesos (COP \$23,000,000) per project. The total amount available for such projects is one hundred and fifteen million pesos (COP\$115,000,000).

**Doctoral thesis:** the foundation will fund 4 doctoral thesis projects for a total of up to forty-five million pesos (COP \$45,000,000) per project. The total amount available for such projects is one hundred and eighty million pesos (COP\$180,000,000).

**Research projects presented by national or foreign research groups:** the foundation will fund three (3) research projects presented by national groups and three (3) research projects presented by foreign groups for a total of one hundred million pesos (COP\$100,000,000). The total amount available for such projects is six hundred million pesos (COP\$600,000,000). The executing entity will have to contribute a sum equivalent to 20% of the total cost of the project, which may be paid in cash or in kind and must be duly specified on the budget form.

According to the quality of the proposals presented, the number of projects financed per category may be modified by the academic committee, which makes the final selection.



## 8. PROJECT CONTENT

The research project proposals presented must include the following components (see application form):

1. Project title.
2. Duration.
3. Place of execution.
4. Proposal summary.
5. Research question.
6. General goal.
7. Specific goals.
8. Literature review.
9. Theoretical disciplinary contribution.
10. Contribution in relation with the Fund's goals and Fundación WWB Colombia's missional goals.
11. Methodology.
12. Schedule.
13. Ethical component.<sup>10</sup>
14. Expected results and progress indicator.
15. Budget.
16. Preparedness and capacity of the candidate(s) to develop the project.
17. Bibliography.

## 9. BUDGET

For work proposals presented by research groups, the executing entity will have to contribute a sum equivalent to 20% of the total cost of the work proposal, which may be paid in cash or kind.

The resources allocated to the MA graduation project or doctoral thesis proposals will not be delivered unless the selected candidates have complied by all the requirements for graduation except the thesis or graduation project.

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<sup>10</sup> The following links lead to information related to the principles of professional responsibility and the most common dilemmas faced by anthropologists in the development of their research projects, published by the American Association of Anthropology:  
<http://www.americananthro.org/ParticipateAndAdvocate/Content.aspx?ItemNumber=1656>  
<http://www.americananthro.org/ParticipateAndAdvocate/Content.aspx?ItemNumber=1835>

The resources will have to be budgeted for, taking into account that they will be delivered in two lots. The first will be delivered when the research grant is legalized and the second, half way through the execution of the work proposal. The Fund may consider the possibility of covering costs directly related to the fieldwork for the proposal including:

- Transport: journeys, which may be required to reach the fieldsite of the proposed study.
- Living expenses during fieldwork: this amount may not exceed a daily sum of USD \$60 for accommodation, and USD \$30 for living expenses. The total amount may not exceed 50% of the amount applied for from Fundación WWB Colombia.
- Archive research.
- Medical insurance (for foreign research groups).
- Social Security payments (for MA and PhD students): before the funds can be delivered, MA or PhD students who have signed a service contract with Fundación WWB Colombia, must have made their social security payments.
- Transcription costs: this may not exceed 15% of the amount applied for from Fundación WWB Colombia.
- Experiments.
- Prototype costs.
- Specialized software licenses.
- Equipment.<sup>11</sup>
- Incentives for the research participants: recognition, in cash or kind, of those involved in the fieldwork.
- Childcare costs for underage children traveling with unaccompanied researchers.
- Fees, ONLY if the following requirements are complied by ON TIME:
  - They must not exceed 20% of the contribution applied for from Fundación WWB Colombia; and,
  - They apply to students and/or professionals that do not have a full-time work contract.

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<sup>11</sup> All the equipment acquired will be returned to Fundación WWB once the research project has been completed. The acquisition of equipment will have to be fully justified.

The following expenditure will not be covered:

- Personal taxes.
- Enrollment fees.
- Supervisor costs (including field visits).
- Costs incurred before the beginning of the grant agreement.
- Publication costs.

## 10. ASSESSMENT CRITERIA

### *MA graduation project:*

The following are the assessment criteria that will be used for the MA graduation project proposals:

Criteria	Score
1. Clarity, pertinence and novelty of the proposal.	80
2. Alignment with the missional goals of Fundación WWB Colombia.	
3. Knowledge of the debate relevant to the call's research field. <sup>12</sup>	
4. Clarity in goal formulation.	
5. Coherence between the research question, the goals, and the research methodology.	
6. Compliance with ethical standards in the goals, methodology and the participating communities' forms of participation.	
7. Adequate and up-to-date bibliography.	
8. Adaptation of the policy for the social appropriation of science, technology, and innovation.	
9. Average score.	5
10. Candidate C.V.	15
<b>Total</b>	<b>100</b>

<sup>12</sup> Mainly in terms of gender, enterprise and rural issues.

***Doctoral thesis:***

The following are the assessment criteria that will be used for the doctoral thesis proposals:

Criteria	Score
1. Clarity, pertinence, and novelty of the proposal.	80
2. Alignment with the missional goals of Fundación WWB Colombia.	
3. Knowledge of the debate relevant to the research field. <sup>13</sup>	
4. Clarity in goal formulation.	
5. Coherence between the research question, goals, and research methodology.	
6. Compliance with ethical standards in the goals, methodology, and the participating communities' forms of participation.	
7. Adequate and up-to-date bibliography.	
8. Adaptation of the policy for the social appropriation of science, technology, and innovation.	
9. Candidate C.V.	
<b>Total</b>	<b>100</b>

The work proposals will receive additional positive valuation if they include the following characteristics:

- d) Collaborative and/or participative projects between research groups affiliated to academic institutions, community and/or grassroots organizations. To comply by this requirement a letter by the legal representative of the collaborating organization has to be attached, specifying: a) contact information (name, position, phone, and e-mail); b) collaboration goal and scope; c) commitments acquired by the parties for the execution of work proposals; time of interrelation between participating organizations in previous projects and activities.
- Studies based on instruments, databases, technological developments, and previously implemented innovations, and in terms of which the proposal has already advanced.

<sup>13</sup> Mainly in terms of gender, enterprise and rural issues.

***Research projects presented by national or foreign research groups:***

Below are the assessment criteria that will be considered for the selection of work proposals presented by the research groups:

Criteria	Score
1. Clarity, pertinence, and novelty of the proposal.	80
2. Alignment with the missional goals of Fundación WWB Colombia.	
3. Knowledge of the debate relevant to the research field.	
4. Clarity in goal formulation.	
5. Coherence between the research question, goals, and research methodology.	
6. Compliance with ethical standards in the goals, methodology, and the participating communities' forms of participation.	
7. Adequate and up-to-date bibliography.	
8. Adaptation of the policy for the social appropriation of science, technology, and innovation.	
9. Colciencias classification of the research group.	5
10. Demonstrable publications and/or articulation of the processes of community organization, governmental initiatives, and/or CSOs and NGOs.	15
<b>Total</b>	<b>100</b>

The work proposals will receive additional positive valuation if they include the following characteristics:

- Collaborative and/or participative projects among research groups affiliated to academic institutions and community and/or grassroots organizations. To comply with this requirement a letter by the legal representative of the collaborating organization has to be attached, specifying: a) contact information (name, position, phone, and e-mail); b) collaboration goal and scope; c) commitments acquired by the parties for the execution of work proposals; d) time of interrelation between participating organizations in previous projects and activities.

- Studies based on instruments, databases, technological developments, and in terms of which the proposal has already advanced.

## **11. ASSESSMENT PROCEDURE**

The first filter for the proposals, established by the Fundación WWB Colombia Research Directorate, will reject proposals that do not comply by the requirements established by the call. The selected proposals will be sent for external evaluation.

The thirty (30) proposals given the highest scores by the external evaluators will then be evaluated by the academic committee at Fundación WWB Colombia. The number of proposals considered for evaluation by the academic committee will be as follows:<sup>14</sup>

- Ten (10) MA graduation projects.
- Eight (8) doctoral theses.
- Twelve (12) research proposals presented by national or foreign research groups.

The academic committee at Fundación WWB Colombia -made up by its president, two representatives from the board of directors, an external evaluator, and the Fundación WWB Colombia Research Directorate- will select the winning proposals based on the evaluators' recommendations.

The categories may be declared void if the proposals do not comply by the expected standards.

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<sup>14</sup> The number of projects financed per category may be modified by the academic committee that makes the final selection, according to the quality of the proposals presented.

## **12. RESEARCH FIELD**

Below is a list of possible research areas in which the financed projects<sup>15</sup> in the field of "contexts and opportunities for women's entrepreneurship in rural areas" could be framed. This list is not limiting and operates as a reference for the candidates:<sup>16</sup>

### *Family and rural issues*

- a. Family models and their transformations in rural contexts, based on an analysis that involves the "gender" variable.
- b. Love relationships and obstacles/possibilities for women's empowerment in Colombia's rural areas.
- c. Transformations to the contribution of women in specific rural contexts for the reproduction of the domestic units.
- d. The role of the family in the construction of collective enterprises.
- e. Generational transformations in gender roles and their effect on entrepreneurship.

### *The role of rural women in productive chains*

- a. The role of women in productive chains in rural contexts, dealing with production processes, market circuits, and trading networks among other elements.
- b. Characterizations, comparisons and analyses of rural enterprises with women's leadership and/or participation.
- c. Women's participation in agricultural markets.

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<sup>15</sup> Research fieldwork must take place in the department of Valle del Cauca and/or in the department of Cauca. If the research project is a comparative one, at least one of the research sites has to be located in Valle del Cauca or el Cauca.

<sup>16</sup> Candidates are advised to present proposals that do not cover topics, which have already been covered by studies already funded in previous versions. To do so, check the call Web page where this information is recorded.



***Rural contexts for the development of enterprises with women's participation and/or leadership***

- a. Social security: contexts, challenges, and innovations.
- b. Food safety in the context of women's rural enterprise.
- c. Women's responses to processes of structural change in rural contexts (markets, urbanization, education, labor flexibilization, social investment, etc.).
- d. Environmental transformation: opportunities and challenges for women's entrepreneurship.
- e. Internal armed conflict, post-agreement, and challenges with regards the exercise of women's rights from a perspective of economic empowerment.

***Women and migration in/from/to rural zones: labor markets, representations and policies.***

- a. Migration and gender gaps in access to markets (work, enterprises, necessary infrastructure -access to facilities to care for third parties-, etc.).
- b. Factors that determine and/or strengthen the mobility of women as a driving factor of entrepreneurial processes.

***Challenges which hinder women's economic progress***

Gender gaps with respect to, and possible solutions to improving access to:

- a. Territorial rights as individual and collective subjects: access to land ownership and the distribution of rights.
- b. Educational services: primary, secondary, technical, and university education.
- c. Basic infrastructure: drinking water, electricity, and transport. Access to basic health services, housing, etc.
- d. Programs for entrepreneurial education, financial skills, and leadership programs.

- e. State and non-governmental services with a gender perspective and their effect on women's leadership or participation in enterprises.
- f. Production means necessary for the development of sustainable enterprises.
- g. Effective access to the exercise of rights and their promotion through forms of community justice, and the national legislation.

### ***Health and education for rural women***

- b. The provision of health services and the exercise of women's rights in rural areas.
- c. Health and disease in rural areas.
- d. Intercultural education and gender rights for women's entrepreneurship.
- e. The challenges of non-formal education in strengthening financial capacities, entrepreneurship, and leadership.
- f. New teaching methodologies to strengthen financial skills, entrepreneurship and the leadership of rural women.
- g. Knowledge transfer systems that are different to the State directed or regulated models, and their relationship with women's exercise of their rights.
- h. Strategies, proposals, and experiences of enterprises for the exercise of the sexual and reproductive rights of women in rural contexts.

### ***Women's agency in rural contexts: Spaces of dispute for the exercise of power***

- a. Community organizations and gender relations.
- b. Women's forms of leadership in community organizational structures, and their effects on individual and collective entrepreneurship.



- c. Associations of rural producers and power relations based on an analysis that involves a "gender" variable.
- d. Transformations of the gender relations in mestizo, indigenous, Afro-descendant and raizal rural organizations based on their relationship with the State, NGOs, and international organisms: progress and setbacks in the exercise of cultural and gender rights from an intercultural perspective.
- e. The political participation of indigenous, Afro-descendant, raizal and mestizo rural women in State participation bodies.
- f. Religion, spirituality, and negotiation regarding the individual and collective identity.
- g. Representations of rural women in academia, the media, the film industry, the educational systems, etc.
- h. Experiences of collective strategies to counteract violence against women in rural contexts.
- i. Art from women in rural contexts.

#### ***Financial capacities of rural women***

- a. Financial services and products to meet the needs of rural women.
- b. Financial education.
- c. The financial habits and behavior of women in rural contexts.

### 13. SCHEDULE

ACTIVITY	DATE
Call launch	July 23 de 2018
Proposal application	August 13 de 2018
Call closure	November 13 de 2018
Period of review of minimum requirements	November 14 de 2018 – December 14 de 2018
Period of proposal assessment	January 8 de 2019 – April 17 de 2019
Results are published	April 22 de 2019
Legalization of the funding/Signing contracts	April 23 – May 31 de 2019
Delivery of funds	June 10 – July 10 de 2019

### 14. AUTHORIZATION FOR THE USE OF PERSONAL DATA<sup>17</sup>

For all legal purposes, the presentation, inscription or registration of the work proposal is unequivocal and exclusively for the purposes of this call, and necessarily implies the express authorization of the owner of the information for the treatment of personal data by Fundación WWB Colombia.

All those who present and register the proposal for the research project as a natural personality or the legal personality in whose name the project is presented, declare that they have received express authorization from all the natural and legal personalities associated to the project to provide the information referred to by the data handling law, and commit to being held accountable before Fundación WWB Colombia, for any claim, actual or possible dispute, judicial or extrajudicial legal action, formulated by any of the natural or legal personalities associated to the project.

<sup>17</sup> Taken from the terms of reference from the national call for the establishment of a Colciencias bank of eligible projects for the generation of new knowledge – 2017. (20- 04-17)

## **15. INTELLECTUAL PROPERTY RIGHTS<sup>18</sup>**

The intellectual property rights relating to the results of the funded phase of the research project, i.e., the preliminary results of the fieldwork presented at the end of the funding period ("project completion report"), will be distributed in equal parts between the beneficiary and Fundación WWB Colombia. The data gathered during the fieldwork period is the property of the beneficiary as are the moral rights on the research results.

Fundación WWB Colombia may authorize the transfer, trade and exploitation of the intellectual property rights mentioned above to the beneficiary by his/her own initiative or in response to a written request by the latter.

Without prejudice to the foregoing, Fundación WWB Colombia reserves the right to first refusal to acquire full property rights on the production funded through this call, i.e., "project completion report," within a year following the completion of the financed fieldwork.

## **16. PUBLICATION OF PRELIMINARY REPORTS**

Beneficiaries are advised to publish the preliminary results of the research project (final progress reports to be delivered once the financed fieldwork period culminates) on the Fundación WWB Colombia Fund for Research Web page. This voluntary publication and its format will be agreed upon at the end of the financed execution period with each project leader. Also, interested beneficiaries may publish the final results of their research projects along with the anonymized databases<sup>19</sup> on the Fund's Web page for public knowledge and use for the academic community.

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<sup>18</sup> Taken from the terms of reference from the national call for the establishment of a Colciencias bank of eligible projects for the generation of new knowledge – 2017. (20- 04-17)

<sup>19</sup> Complying with the information outlined in the section: "authorization for the use of personal data."



## 17. FURTHER INFORMATION

Please consult the Web page for full details of the call and to access the registration portal, where you will be able to download the forms required to present your research proposal.

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## 18. CHECKLISTS

Interested parties are advised to use the following checklists to verify that they have included all the documents requested for application to each of the categories in this call.

### MA graduation project or doctoral thesis:

REQUISITE	CHARACTERISTICS	ESTADO
GRADES TRANSCRIPT	Issued by the educational institution in which the candidate is enrolled. MA students must include the grade average.	
"RESEARCH PROPOSAL" FORM	Signed by the research project supervisor.	
SIGNED "PROJECT BUDGET" FORM	Must coincide with the values presented in the letter of endorsement, be fully filled out and signed by the research project supervisor.	
FORM FOR THE "SUPERVISOR LETTER OF ENDORSEMENT"	Must be fully filled out and signed by the research project supervisor.	
APPLICANT CV	<p>Must include:</p> <ul style="list-style-type: none"> <li>-Employment history.</li> <li>-Distinctions awarded to the candidate.</li> <li>-Years of research experience.</li> <li>-Area of training relevant to the proposal presented.</li> <li>-Research and/or work experience in the research field of the current call.</li> <li>-Research experience and other sources that demonstrate that the candidate has the necessary skills to execute the proposal presented.</li> <li>-Work with communities.</li> <li>-Participation in the organization of academic events and/or social activism.</li> <li>-Participation in academic events and/or social activism.</li> <li>-Degree of internationalization.</li> <li>-Publications (the five most important mentioned by the candidate).</li> <li>-Experience in fundraising for projects.</li> </ul>	
SUPERVISOR CV	<p>Must include:</p> <ul style="list-style-type: none"> <li>-Employment history.</li> <li>-Distinctions awarded to the supervisor.</li> <li>-Years of research experience.</li> <li>-Area of training relevant to the supervision of the proposal presented.</li> <li>-Research and/or work experience in the research field of the current call.</li> <li>-Work with communities.</li> <li>-Participation in the organization of academic events and/or social activism.</li> <li>-Participation in academic events and/or social activism.</li> <li>-Experience coordinating teams and/or as a mentor.</li> <li>-Degree of internationalization.</li> <li>-Experience in fundraising for projects.</li> </ul>	
CERTIFICATE OF ETHICAL APPROVAL	<p>Must be issued by the ethics committee or its equivalent in the supporting institution.</p> <p>In case this is not considered necessary, the supervisor must present the reasons for this.</p>	
LETTER SIGNED BY THE LEGAL REPRESENTATIVES OF THE PARTICIPATING COMMUNITY AND/OR GRASSROOTS ORGANIZATIONS	<p>Must include: a) contact information (name, position, phone, and e-mail); b) collaboration goal and scope; c) commitments acquired by the parties for the execution of work proposals; d) time of interrelation between participating organizations in previous projects and activities.</p>	

**Research projects presented by national or foreign research groups:**

REQUISITE	CHARACTERISTICS	ESTADO
"RESEARCH PROPOSAL" FORM	Must be presented in Spanish and be signed by the legal representative of the institution that endorses the research project. Only letters signed by the legal representative will be accepted.	
ENDORSEMENT BY THE RESEARCH GROUP RECOGNIZED BY COLCIENCIAS AND BY THE FOREIGN ACADEMIC INSTITUTION TO WHICH IT BELONGS	Only research proposals endorsed by national or foreign research groups will be accepted. The recognition and category of the national research groups will be verified on the Colciencias Web page. For foreign research groups, the legal representative of the institution will certify the existence (this certificate is included in the letter of endorsement).	
"PROJECT ENDORSEMENT" FORM	Must be fully filled out and signed by the legal representative of the supporting institution.	
SIGNED "PROJECT BUDGET" FORM	Must coincide with the values presented in the letter of endorsement, be fully filled out and signed by the legal representative of the supporting institution.	
CV OF THE MAIN RESEARCHER FOR THE PROJECT	Must include: -Publications (the five most important mentioned by the researcher). -Employment history. -Distinctions awarded to the researcher. -Years of research experience. -Relevant research area for the execution of the proposal presented. -Research and/or work experience in the research field of the current call. -Work with communities. -Participation in the organization of academic events and/or social activism. -Experience in coordinating teams. -Degree of internationalization. -Experience in fundraising for projects. -Research experience and other sources that demonstrate that the researcher has the necessary skills to carry out the project presented for the call.	
CERTIFICATE OF ETHICAL APPROVAL	Must be issued by the ethics committee or its equivalent in the supporting institution. In case this is not considered necessary, the Research Directorate or the body that replaces it in the supporting institution must verify the reasons for this.	
LETTER SIGNED BY THE LEGAL REPRESENTATIVES OF PARTICIPATING COMMUNITY AND/OR GRASSROOTS ORGANIZATIONS	Must include: a) contact information (name, position, phone, and e-mail); b) collaboration goal and scope; c) commitments acquired by the parties for the execution of work proposals; d) time of interrelation between the organizations participating in previous projects and activities.	